

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
NOVEMBER 10, 2014 @ 7:00 P.M.**

The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Monday November 10, 2014 @ 7:00p.m.

PRESENT: Dennis Steil Mayor
Kel Tetz Deputy Mayor
Sven Bernard Councillor
Amanda Howell Chief Administrative Officer

CALL TO ORDER:

Mayor Steil called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

Motion 496/14

Moved by Deputy Mayor Tetz to adopt the agenda with the following changes.

~Moved agenda item – Flagstaff Regional Solid Waste Management Association – 2015 Draft Budget from 13.10 to 12.5

CARRIED

MINUTES:

Motion 497/14

Moved by Deputy Mayor Tetz that Heisler Village Council adopt the October 15, 2014 organizational council meeting and regular council meeting minutes as presented.

CARRIED

PUBLIC HEARING: NONE

DELEGATIONS: NONE

BYLAWS:

Fire Bylaw #486-14

Motion 498/14

Moved by Mayor Steil that Heisler Village Council give **first** reading to bylaw #486-14, the Village of Heisler Fire Bylaw, to include an amendment to the “Fees Outside Village of Heisler Municipal Boundaries” portion of Schedule “A”, to include staffing costs only for the Wildland Truck.

CARRIED

Motion 499/14

Moved by Deputy Mayor Tetz that Heisler Village Council give **second** reading to bylaw #486-14, the Village of Heisler Fire Bylaw, to include an amendment to the "Fees Outside Village of Heisler Municipal Boundaries" portion of Schedule "A", to include staffing costs only for the Wildland Truck.

CARRIED

Motion 500/14

Moved by Councillor Bernard that Heisler Village Council proceed to **third and final** reading of bylaw #486-14, the Village of Heisler Fire Bylaw, to include an amendment to the "Fees Outside Village of Heisler Municipal Boundaries" portion of Schedule "A", to include staffing costs only for the Wildland Truck.

CARRIED

Motion 501/14

Moved by Mayor Steil that Heisler Village Council by **unanimous consent** give third and final reading to bylaw #486-14, the Village of Heisler Fire Bylaw, to include an amendment to the "Fees Outside Village of Heisler Municipal Boundaries" portion of Schedule "A", to include staffing costs only for the Wildland Truck.

CARRIED UNANIMOUSLY

POLICIES: NONE

OLD BUSINESS:

GIS Mapping in Heisler

Motion 502/14

Moved by Mayor Steil that Heisler Village Council accept agenda item 8.1, GIS Mapping in Heisler as information.

CARRIED

NEW BUSINESS:

Muniware 2015 Software License and Support Agreements

Motion 503/14

Moved by Deputy Mayor Tetz that Heisler Village Council accept the 2015 Muniware Software Support and Software License Agreements as presented.

CARRIED

Amendments to fees Schedule "A" - All Hazards Mutual Aid Agreement

Motion 504/14

Moved by Councillor Bernard that Heisler Village Council instruct the CAO to draft a letter to the Emergency Services Committee to inform them that Heisler requests to amend Schedule "A" - Reimbursement Rates, within the All Hazards Mutual Aid agreement. The CAO will also provide a copy of the updated applicable fees to be included in the agreement to all Flagstaff County municipalities.

CARRIED

COUNCILLOR REPORTS:

Mayor Steil's written report- None

Mayor Steil's verbal report- None

Deputy Mayor Tetz's written report- None

Deputy Mayor Tetz's verbal report- Heisler Fire Department meeting – October 20/14

Councillor Bernard's written report- None

Councillor Bernard's verbal report- None

Public Works Operating Report- October 8-November 5/14

Bylaw Enforcement Report – October/14

Motion 505/14

Moved by Deputy Mayor Tetz that Heisler Village Council accept the above written/verbal reports as presented.

CARRIED

CAO REPORT AND ACTION LIST:

Motion 506/14

Moved by Councillor Bernard that Heisler Village Council accept the CAO action list and CAO written report from the October 15, 2014 organizational and regular council meetings as information.

CARRIED

FINANCIAL:

Cheque Register

Motion 507/14

Moved by Mayor Steil that Heisler Village Council accept the October 16th – 31st, 2014 cheque register #2340-#2356 in the amount of **\$10,887.86** as presented.

CARRIED

Petty Cash Expenses

Motion 508/14

Moved by Councillor Bernard that Heisler Village Council instruct the CAO to pay the petty cash expenses for October/November, 2014 in the amount of **\$30.20**. In addition, Council accepts the redemption by the CAO of **\$129.99 plus GST** from the village **\$150.00** prepaid Mastercard for the purchase of a vacuum cleaner for the village office.

CARRIED

Councillor Bernard's Expenses

Motion 509/14

Moved by Deputy Mayor Tetz that Heisler Village Council instruct the CAO to pay Sven Bernard's expenses for January 14-October 15, 2014 in the amount of **\$720.00**.

CARRIED

Approval of Flagstaff Family & Community Services 2015 Budget

Motion 510/14

Moved by Deputy Mayor Tetz that Heisler Village Council approve the Flagstaff Family & Community Services 2015 budget as presented with the following requisition.

2015~ **\$1,132.50** (\$7.50 per capita)

CARRIED

Flagstaff Regional Solid Waste Management Association – Draft 2015 Budget

Motion 511/14

Moved by Mayor Steil that Heisler Village Council approve the Flagstaff Regional Solid Waste Management Association's draft 2015 budget as presented with a proposed requisition for Heisler of **\$23,149.88** (5.25% increase over 2014).

CARRIED

CORRESPONDENCE:

- 13.1 Request letter from Farm Safety Centre Program
- 13.2 Battle River Watershed Alliance Annual Funding Request
- 13.3 Letter from Municipal Affairs – Municipal Dispute Resolution Services training program
- 13.4 Flagstaff Family & Community Services – Oct 8/14 meeting minutes
- 13.5 Letter from Injury Prevention Centre – Finding Balance
- 13.6 Proclamation Request letter – Fall Prevention Month
- 13.7 Flagstaff Intermunicipal Partnership Committee – Estimated 2015 municipal requisitions
- 13.8 Letter from Village of Forestburg – Flagstaff Intermunicipal Partnership Committee – Managing Partner
- 13.9 Flagstaff Regional Solid Waste Management Association – Oct 27/14 meeting minutes
- 13.10 Letter from Alberta Urban Municipalities Association – Annual Procurement Strategy

Motion 512/14

Moved by Deputy Mayor Tetz that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.10 as information and instruct CAO to include the titles of the letters or memos in the Council meeting minutes.

CARRIED

DATE OF NEXT REGULAR COUNCIL MEETING:

December 11, 2014 at 7:00pm

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Steil adjourned the meeting at 8:40 p.m.

X

Dennis Steil
Mayor

X

Amanda Howell
CAO